

OSB Disability Law Section EC Meeting 1.14.2022 Minutes

Members Present: Emily Cooper, Jan Atwill; Rebeca Babarsky; KC Lewis; Terisa Page; Stephanie Engelsman; Tiffany Blackmon; Emily Winsor Fox.

Welcome and Introductions

Approval of December 10, 2021 Meeting Minutes: No formal minutes submitted. Tiffany Blackmon took informal minutes, will send to Emily Cooper who will circulate.

Treasurer's Report: (Jan Atwill) The bar just posted the October 2021 statement. \$3734 projected year end assets. The 2022 budget amount reflects expenditures budgeted for 2022. We discussed these expenditures in October and November 2021. Per Tiffany Blackmon, need to keep balance low at end of year to avoid assessment of a penalty. The biggest ticket item is OSB Support Service Assessment. The actual budget is actually about \$1000 due to what we need to pay bar. Conferences/Seminars line is really for paying for lunches if and when we have CLE. The scholarship line has traditionally been used to fund law student CLE's, text books for law students. The scholarship application is available on our website. We look for requests that further study of disability-related law. Per Tiffany Blackmon, the bar changed the rules last year on how scholarships are allowed to be awarded by sections. It's fine to award a scholarship to attend our CLE's, but the Bar has said we would need to get approval from them before awarding funds for outside events. Emily Cooper will inquire with the bar about the preapproval process to get approval before awarding scholarships. Stephanie Engelsman will inquire to see whether approval is necessary for Oregon Bar approved CLE's. Discussed annual event, we have budgeted \$150. We are hopeful that we may be able to meet in person sometime this summer.

Liaison Reports: This is the BOG report. Stephanie Engelsman is going to figure out what this is and we will address it at our next meeting. Per Tiffany Blackmon, usually this is a report provided by someone from the Bar, but we do not have anyone from the bar on the call today.

Committee Updates: We have two committees currently, the scholarship committee and the outreach committee.

a. Outreach/Website Committee: Tiffany has been working on keeping up with the website as a member of the outreach committee. Someone else can get trained through the bar to update the website. As of now it is just Tiffany updating the website, she has been posting articles and job openings. Emily Winsor Fox expressed interest in working on the website.

b. Scholarship Committee: This will effectively be the CLE committee if we are only allowed to award scholarships for our CLE event. We discussed need for focus on developing new CLE content. Jan, Rebecca, Tiffany, and Terisa have previously planned CLE events. Committee recognizes that planning the CLE event is very time consuming. KC Lewis, not officially a member yet, but is very interested in trying to come up with some ideas for CLE programming and is happy to help.

Character & Fitness General Discussion: There is a question of whether the bar still requires applicants to provide treatment records. About three years ago they changed a previous question regarding mental health treatment. Maybe if we still see some gaps, the committee can advocate to close them. We would ideally like to remove any reference to treatment or disability status in bar application in Oregon. Committee agrees that this is a worthwhile issue for us to address. Will first assess the current status of the bar's character and fitness application.

Next Agenda Items: Emily Cooper suggests having folks from the community come in and teach at meetings; for example, possibly Trauma Informed Oregon. Terisa Page suggests brown bag lunch and learn CLE's.

Emily Cooper suggests participating in or contributing to ADA events this summer if possible. Committee is enthusiastic about this possibility.

**OSB Disability Law Section
Meeting Agenda
Wednesday, February 8, 2023, 12:15 - 1:15 PM**

- I.** Welcome (5 minutes)
 - Chair – Debra Maryanov
 - Vice Chair – Rebecca Babarsky
 - Treasurer – Emily Fox
 - Secretary – Emily Cooper
 - Members at Large – Tiffany Blackmon, Terisa Page

- II.** Approval of November 22 Meeting Minutes (5 minutes)

- III.** 2023 Section Objectives (10 minutes)
 - a. Host Annual Section CLE
 - b. Annual Section Meeting
 - c. Section Scholarships
 - d. Enhancing Section Website
 - e. Fall Swearing In Ceremony
 - f. Other

- IV.** Treasurer's Report (5 minutes)

- V.** Committee Updates and Planning (35 minutes)
 - a. Disability Law Committees for 2023
 - b. Outreach/Website Committee
 - i. Disability Law Section Website Ideas
 - 1. Posting minutes on Section webpage
 - 2. Post article of interest
 - 3. Solicit and post articles written by section members
 - ii. Disability Law Section Listserv
 - 1. Assign each Executive Committee a month to post a conversation starter? (previous suggestions for monthly conversation starter topics: law enforcement encounters and ADA; SSI/SSA questions; questions and issues concerning aid & assist clients; Medicaid eligibility)
 - 2. Other ideas?
 - iii. Social/networking event

- c. Disability Law Section Scholarship Committee
 - i. Setting section guidelines on scholarships (To discuss: Do other sections give scholarships? If so, do they have criteria? How much do they award each and total per year? What should our criteria and amounts be?)
 - ii. Anticipated scholarship requests for 2023
- d. Disability Law Section CLE Committee
 - i. Events to co-host
 - ii. Events to lead
 - iii. CLE Committee planning meetings?

NEXT MEETING: Wednesday, April 12, 2023, 12:15 - 1:15 PM

Disability Section Meeting Friday 3/11/2022

Present:

Rebecca Babarsky, Emily Cooper, Renee Caubisens, Jan Atwill, Bill Spiry, Nik T. Chourey, Tiffany Blackmon

I. Welcome & Introductions (10 minutes)

II. Approval of January's Meeting Minutes (5 minutes): APPROVED.

IV. Liaison Reports (5 minutes): Nik reports bar will be publishing new COVID guidelines in coming weeks and sharing with sections.

V. Committee Updates (20 minutes): Tiffany has posted some jobs to the website. She is holding back on email updates and other activity until we decide what we want to do on a regular basis, whether we want to have guest writers, etc. Emily C. likes the website articles, she suggests more content re section executive committee meetings. Per Tiffany in the past we have only posted reports re meeting when electing members or taking other significant action. Tiffany suggests a link on the webpage that will take viewer to all meeting minutes and upcoming meeting schedule and participation information. Discussed possibility of getting non-executive committee members involved in regular meetings. Bill discussed past participation of section members in meetings. Discussed balance of having others join meeting verses allowing sufficient time for committee business. Discussed possibility of having a comment portion of the meeting. Nik explained that our meetings are open to the public, with the exception of executive sessions.

a. Outreach/Website Committee:

Emily C. mentioned current event planning to Oregon Attorneys with Disabilities, members including Judge Brown are interested in spreading the word. Specifically, they expressed interest in participating in and spreading the word regarding our CLE's and ADA celebration. Tiffany provided Bar contact info post-meeting: Michael Legleiter, his email is

MLegleiter@osbar.org.

b. Scholarship Committee: Tiffany reports that bar stated we cannot access scholarship application submissions from the website. Terisa has told Tiffany that she does not have access to it either, so any submitted applications may be going into "the abyss." We need to get clarification regarding whether we can award scholarships to events beyond those that we host. Emily C. agrees that it makes sense to take down the application from the website at this point since there is no known way to access any applications that may be submitted.

c. CLE Committee - wellness and ADA event:

CLE: Emily C. has reached out to Mark Shore, consulting business as therapist and law degree. He is very interested in doing an attorney wellness/ethics CLE. His fee is \$750 which seemed high, but he would meet with us prior to prep, which is included in the fee. This would consist of meeting with Emily C. and/or the CLE subcommittee prior to the event to tailor his presentation so that it can be as useful as possible for our participants. Emily C. is happy to do legwork to seeking approval for an ethics credit. Mark's availability currently is April 5, 2022 at noon. This is the date of the next OADA meeting. Judge Brown has offered use of a court room for this session. Jan asked about the bar cost for applying for bar credit. Judge Brown would donate use of her courtroom as well as the court's zoom, which would save money. Tiffany

clarified that the bar will not charge a fee if we co-host with the bar, but if we do not co-host with the bar there is a fee that is rather high. Tiffany also explained that bar will take care of registration if you co-host with them, but you may need to use their facilities. Suggests looking into co-hosting at external location. Bar's fee is per-person, approximately \$25. Emily C. wants this event to be as low-cost as possible and accessible for the public as this is about attorney wellness, suggests possibility of having a non-credit event to avoid a cost. Emily C. suggests that if we really want this to be a CLE we should wait, or we could co-host with the bar. Tiffany reminded us that we are required to host a CLE this year by the bar rules, and also of deadline 45 days prior to the date of the event. Jan also reminded committee of scholarship options, concerns with cost in relation to upcoming financial obligations. Emily C. suggested that she return to Mark and ask if he would accept a \$400 fee, reaching out to OADA to reach out for a scholarship, executive committee voted on this and approved. Emily C. asks if it makes sense to look for someone to chair the scholarship subcommittee, as now Tiffany is doing this in addition to the section website. Tiffany agrees that another person should chair the scholarship committee. She believes two people should be receiving these notifications. Bill agreed to be on the scholarship committee. Bill reminded us that he needs assistance with reviewing applications due to his blindness. Emily C. stressed that both the application process and review of application process should be accessible, and if needed we can contact the bar for guidance on how to ensure this.

ADA Event: Emily C. spoke with someone from the Oregon Disability Commission, they have an annual ADA event and agreed that we could participate. They are hosting an event on July 28 from 12-1pm. Discussing how ADA protections were applied during pandemic. Emily C. has a former client who can speak to their experiences re this issue at this event.

Other Event: Emily C. suggests an event with music and mingling. Jan states that we have budgeted \$150 for the event. Tiffany reminded us that bar no longer requires an annual meeting, so we could just have a social event. Emily C. suggests September or October for this tentative event. Will discuss further at next meeting.

VI. Character & Fitness General Discussion (10 minutes): Emily C. suggests that we reserve discussion of this topic for our next meeting. She has reviewed the application and there are just a few questions that may be problematic.

OSB Disability Law Section
Meeting Minutes
Friday, May 13, 2021 11:00 am to 12:00 pm

In attendance: Emily Cooper, Jan Atwill, Tiffany Blackmon, Nik Chourey, Renee Causbisens, Terisa Page, Emily Winsor Fox, Bill Spiry

- I. *Welcome & Introductions (10 minutes)* – committee members introduced themselves, where they work, and what they are looking forward to talking about.
- II. *Approval of March Meeting Minutes (5 minutes)* – moved and approved minutes
- III. *Liaison report (5 minutes)* –
 - a. Bar offices are opening again at headquarters. Sections are starting to meet more in person but will still encourage virtual attendance. We pointed out that virtual attendance is more accessible. We did discuss still having an in person event in the fall.
 - b. The bar by statute makes Oregon State Bar is integrated (education and regulation). This status is being litigated: [Unified Bars Q&A \(osbar.org\)](https://www.osbar.org/unified-bars-q-a)
- IV. *Discuss and vote on whether to support Lane County Bar Association (LCBA) Diversity, Equity, and Inclusion (DEI) Committee (10 minutes)* –

The LCBA's DEI Committee asked the Disability Law Section to commit to co-sponsoring this event. That means that when the DEI committee advertise the event, they can list the Section as being part of the event, a commitment to help with outreach to their members, having section leadership attend, and if the section could contribute financially, that would be much appreciated.

Generally, we liked the idea of sponsoring, working with affinity bars, and letting folks know about our section. Jan pointed out that we are unsure what we have left over in our budget based on the CLE and related costs in terms of a financial contribution. We will put the financial question on hold until the last agenda item.

Vote: Disability Law Section has unanimously approved support for the LCBA DEI's committee as a sponsor without any financial contribution by the committee.

V. *Committee Updates (25 minutes)*

- a. Outreach/Website Committee – still actively posting job postings and will post CLE and potential sponsoring events. We also discussed using the list serve to update folks on key events including the CLE and our annual meeting. It helps with more involvement on our committee. Send articles to Emily and Tiffany to post via email.
- b. Scholarship Committee – discussed The Commons quarterly report.
- c. CLE Committee - wellness and ADA event
 - i. OADA co-sponsor: yes, it gets more people to the CLE. Unanimous vote to co-sponsor with OADA.
 - ii. OSB fee if we choose to co-sponsor: it is uncertain how many participants we have so we are concerned with the unknowns with this cost. Emily will connect with Kes Joerg at OSB (kjoerg@osbar.org) co-sponsor. Free for Executive Committee members has been the history. They set fee and money goes to the bar. The committee does not feel they have enough information to vote. Emily is going to gather more information and the executive committee will either push back the CLE or have an emergency meeting to vote and approve the financial aspects of this proposal.
 - iii. Invoice: \$400 invoice submitted.

OSB Disability Law Section EC Meeting 1.14.2022 Minutes

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OSB Disability Law Section
Meeting Minutes
Friday, September 9, 2022 11:00 am to 12:00 pm

**PRESENT: Emily Cooper, Rebecca Babarsky, Emily Winsor Fox,
Nik T. Chourey; Jan Atwill, Debra Maryanov.**

I. Approval of July Meeting Minutes (5 minutes) APPROVED

II. Discussion of Plans for Annual Meeting

The annual meeting is scheduled for September 23, 2022 from 3-5pm. Emily C. has reserved a Picnic table at Selwood Park. 3-5pm.

According to Jan, we have budgeted \$150 for snacks for this event.

(Jan states that we're not in a position to give much this year in scholarships unless we want to go below \$1k. Last year after contribution we had \$3700 left. Decided to come back to this topic in our budget discussion.)

The committee passed a motion to use the \$150 budgeted for food for this event to purchase snacks from Nicholas'. Rebecca will pick up the food at 2pm. Debra will bring name tags. Emily C. states that we are expecting about 20 people. Emily will come at 3pm and bring wine. We can use our own funds to purchase alcohol.

III. Committee Updates (20 minutes)

a. Outreach/Website Committee

i. Fall Swearing In Ceremony (flyer, reception, co-host at \$60)

Per Emily C., it would be good to get the newsletter out by the end of the year. Debra is still willing to write an article on "aid and assist."

Rebecca and Emily C. received an email from Logan Stewart regarding the swearing in ceremony for the bar. Our section has an opportunity to hand out a brochure, postcard, or one-page flier at the ceremony. Alternatively, immediately following the ceremony, there is an opportunity to co-host reception afterwards. The cost to co-host is \$60. There will be a table for our representative to use to connect with new members. The \$60 contribution will go towards refreshments for the

reception. New members initially pay no dues. The executive committee voted to co-host the reception. Debra agreed to create a flier if someone else can provide the content. Emily Cooper will provide content for the flier.

b. Scholarship Committee –

- i. Review of Oregon Minority Lawyers Association (“OMLA”) ask: OMLA has reached out to Emily C. They are having an auction, it is their fundraiser for year. They received money from us last year and are requesting another donation, they did not specify an amount. Per Jan, we need to decide how much we want in the kitty at the end of the year. We will receive \$1k at the end of the year. That number does not necessarily go up based on new memberships. We also need to keep in mind the need to reserve funds to put on our CLE next year. This year we spent \$1500 on CLE costs, including the expert fee, the bar fee for hosting. All of this is pretty expensive. This year we provided the CLE free of charge. Judge Brown provided a meeting platform that had capacity for 100 participants, but we had to pay an additional \$50 because we had nearly 200 participants. Next year, may charge for CLE. Motion to deny request OMLA for a donation was made and passed. May explore other ways to support OMLA.
- ii. Commons Law Center – Emily C. has sent around the Commons Law Center quarterly update. She is excited because they have hired Cameron Graham to do guardianship work.

OSB Disability Law Section

Minutes Friday, November 18, 2022 11:00 am to 12:00 pm

IN ATTENDANCE: Rebecca, Tiffany, Emily Winsor Fox, Emily Cooper, Nik Chourey, Bill Spiry, and Debra Maryanov

- I. Approval of August Meeting Minutes (5 minutes) APPROVED
- II. Election Slate (30 minutes)
 - a. Chair – Debra Maryanov
 - b. Vice Chair – Rebecca Babarsky
 - c. Treasurer – Emily Fox
 - d. Secretary – Emily Cooper
 - e. Members at Large – Tiffany Page

Bill is likely retiring from the practice of law and plans to resign from the executive committee at the end of the year.

Voted on election slate, approved. Emily Cooper will send approved slate in separate correspondence to bar.

Emily Cooper reviewed rules for elections sent to us on September 15, 2022.

Emily Cooper proposes that we just have one member at large. Not sure that we have time to get someone else in given the requirements for the rule. Decided per Debra to send email to the bar to ask if anyone has interest, will set deadline to express interest for 12/7/2022.

III. Treasurer's Report (10 minutes)

Reviewed Jan's report via screenshare (separate document). Jan states that we are voting on the 2023 budget today. Reviewed 2022 expenditures. Ending balance of net assets of \$2453.00. Discussion of what to do with remaining balance. Positive balance but lower than in prior years. Emily Cooper raises question of whether we want to charge for CLE next year to increase our net assets. Emily Cooper pointed out that we get so many requests for contributions that CLE revenue could go to, and we would also have flexibility to award scholarships for CLE's. Also decision of whether we can insist on permission to record CLE so that we can make it available online for a fee following the live program.

Regarding the question of what to do with remaining balance: Only outstanding request is from the Commons Law Center. They are planning to do an eviction clinic in conjunction with law schools. Debra points out that the asking of \$1000 is very high proportional to our annual budget. Emily Cooper and Jan expressed agreement. Emily Cooper adds that we have programming of our own we want to do, e.g. paying for CLE speakers, and it would be nice to have that money on hand to have the ability to do these things. Jan notes that if we want to generate revenue from a CLE to contribute to organizations in the future, we need resources to pay for the costs of doing so.

Approved final summary of 2022 budget as is without addition of additional expenditures.

Modified projected 2023 budget to include \$1000.00 to invest in CLE programming.

Debra pointed out the need to distinguish sponsorships from contributions. Tiffany notes that in the past when we have “cosponsored” other groups events by contributing funds to an other organization specifically for an event.

Debra suggests looking into other sections as to how much of their contributions percentagewise are donated to outside organizations. Points out that we are a small section. As such, it may make more sense for us to sponsor events (a smaller expenditure proportionally) rather than contribute to organizations (generally a larger expenditure). Emily Cooper agrees. Modified 2023 proposed budget to reflect this.

Voted to approve 2023 budget as modified.

- IV.** Nik provided some positive feedback regarding our committee and this section. Requested any stories that folks might have regarding how the shift to remote work caused by the pandemic has impacted the practice of attorneys with disabilities.
- V.** Committee Updates (15 minutes)
 - a. Outreach/Website Committee
 - i. Emily Winsor Fox is interested in remaining on this committee.
 - ii. Emily Winsor Fox followed up on fund raising piece for website. Waiting to hear back from person she reached out to.

- iii. Fall Swearing In Ceremony Update – Emily Cooper reported back. Folks took our fliers. She was able to meet many people. A great way to let folks know about us and possibly increase membership.
 - iv. Ablefind.org—easy access to disability related resources. Agreed to add link to this resource to our website.
 - v. Any other disability dockets
 - b. Scholarship Committee – Emily Winsor Fox is interested in the Scholarship Committee.
 - c. CLE Committee – NO UPDATES. But Emily Cooper is happy to be on this committee next year, as is Rebecca.
- VI.** Some brief remarks from Emily Cooper as she signs off as chair, and recognition of her work. Some brief remarks from Bill as he moves on to other endeavors.